

KATHARINE LADY BERKELEY'S SCHOOL ANNUAL GENERAL MEETING

Tuesday 10th February 2026, 6pm in the Berkeley Building

AGENDA

The meeting is expected to finish around 7.30pm

Item	Topic	Lead
1	Welcome and confirmation of AGM Chair: Introductions and apologies (5 mins)	AGM Chair
2	Minutes of the AGM held 25 th April 2025 (5 mins)	AGM Chair
3	Matters arising, bottom of the page (5 mins)	AGM Chair
4	Confirmation of auditors (5 mins)	Chair of Trustees to propose Members to agree
5	Formal presentation of annual report & accounts to end of August 2025 (10 mins)	RJ to present, Members to receive
6	Annual report on performance over the last year in terms of meeting the charitable objective of the trust and the vision, financial and educational performance of the trust (15 mins)	Head teacher to present, Members to discuss
7	Governance Review Report, to include an update on recruitment and succession (10 mins)	Chair of Trustees to present, Members to discuss
8	Major plans and outlook for the year ahead, (20 mins)	Head teacher to present, Members to discuss
9	Q&A: to include those from parents and other stakeholders (10 mins)	AGM Chair
10	AOB (5 mins)	ALL
11	Close	AGM Chair

Actions Arising from AGM Meeting held on 19th May 2025

Item	Action	Actionee	Status
2.3	Amend the spelling mistake on page 2 and the date on page 5 - AC	AC	Completed
5.4	Confirm timings of tendering the auditors	AC/RJ	
8.4	Plan AGM for February 2026	AC	Completed
10.6	Costings of laying on own buses vs the additional revenue brought in by sixth formers.	HSK	Completed
12.3	Circulate the AGM presentation	AC	Completed